



nh healthy families™

NH Healthy Families Contact Information

General Information	
Provider and Member Services	Phone: 1-866-769-3085
Website	www.nhhealthyfamilies.com Website services include prior authorization code checker, verifying eligibility, submission of prior authorizations, and submission of claims, claim status, patient panels and many more functions.
Provider Manual and Billing Manual <ul style="list-style-type: none">• Key contacts and Important Information• Medical Management• Policies and Procedures• Claims Processing	Visit www.nhhealthyfamilies.com – click on For Providers and choose Provider Resources
Provider Relations	
Provider Network Specialist are available to: <ul style="list-style-type: none">• Troubleshoot complex claims cases once claim reconsideration and claim dispute process has been completed• Provide education on the web portal, PaySpan, EDI, and available reporting tools• Research and respond to inquiries related to administrative policies, procedures and operational issues• Panel reconciliations	<p>Michelle Dodge Director, Provider Relations Phone: 603-263-7254 Email: Michelle.M.Dodge@centene.com</p> <p>Sarah O'Connor-Willmott Supervisor, Provider Network Phone: 603-263-7220 Email: Sarah.A.OConnorWillmott@centene.com</p> <p>Elinor Wozniakowski Provider Network Specialist Substance Use Disorder Providers, Catholic Medical Center, St. Joseph's Hospital Phone: 603-263-7267 Email: Elinor.M.Wozniakowski@centene.com</p> <p>Misty Walsh Provider Network Specialist Rockingham County, Merrimack County, FQHCs, Southern NH Medical Center, Concord Hospital, Elliot Hospital, MA Providers Phone: 603-263-7175 Email: Misty.J.Walsh@centene.com</p>

Michelle Reynolds

Provider Network Specialist

Sullivan County, Cheshire County, Hillsborough County, Grafton County, Dartmouth Hitchcock, New London Hospital, Monadnock Community Hospital, Cheshire Medical Center, Littleton Hospital, Alice Peck Day Memorial Hospital, Valley Regional Hospital, Speare Memorial Hospital, Cottage Hospital

Phone: 603-263-4120

Email: Michelle.L.Reynolds@centene.com

Judy DiMauro

Provider Network Specialist

Belknap County, Carroll County, Coos County, Strafford County, Home Health Providers, Wentworth Douglass Hospital, Exeter Hospital, Huggins Hospital, Androscoggin Valley Hospital, The Memorial Hospital, LRGH, Franklin Regional Hospital, Weeks Medical Center, Parkland Medical Center, Portsmouth Regional Hospital, Frisbie Memorial Hospital, Upper Connecticut Valley Hospital, ME Providers

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Lori S. Dodge

Provider Network Specialist

CMHC's, Behavioral Health Hospitals, Independent Psychotherapy Providers, Hampstead Hospital, NH Hospital, VT Providers

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Mary Hill

Ancillary Providers, Northeast Rehab, HealthSouth Rehab

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Tiffany Ebert

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Barbara Muller

Provider Network Specialist – Internal

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Network Development and Contracting

Network Development & Contracting Team

Jennifer J. Michaleas

Director, Contracting

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Rachelle Fowler

Manager, Contracting

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Hospital Systems: Alice Peck Day Memorial Hospital, Cheshire Medical Center, Concord Hospital, Elliot Hospital, Mary Hitchcock Memorial Hospital, Mt. Ascutney Hospital, New London Hospital, Parkland Medical Center, Portsmouth Regional Hospital

Nancy LaFosse

Manager, Contracting – Behavioral Health

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Hospital Systems: Hampstead Hospital, New Hampshire Hospital

Bi-State Primary Care Association

Primary Health Care Partners

Community Mental Health Providers (CMHC)

Outpatient Substance Use Disorders Programs

Comprehensive Substance Use Disorders Programs

Alison E. Dias

Senior Contract Negotiator

Phone: 603-263-7205

Email: Alison.E.Dias@centene.com

Hospital Systems: Androscoggin Valley Hospital, Brattleboro Memorial Hospital, Catholic Medical Center, Cottage Hospital, Exeter Hospital, Franklin Regional Hospital and Lakes Region General Hospital, Frisbie Memorial Hospital, Holy Family Hospital, Huggins Hospital, Lawrence General Hospital, Littleton Regional Hospital, MaineHealth, Monadnock Community Hospital, Northeastern Vermont Regional, Southern New Hampshire Medical Center, Speare Memorial Hospital, Springfield Hospital, St Joseph Hospital, The Memorial Hospital, Upper Connecticut Valley Hospital, Valley Regional Hospital, Weeks Medical Center, Wentworth Douglass Hospital, York Hospital

Southern New Hampshire Primary Care IPA

Stephanie Hanscom

Contract Negotiator

Phone: 603-263-7159

Email: Stephanie.J.Hanscom@centene.com

Hospital Systems: Brattleboro Memorial Hospital, Cottage Hospital, Holy Family Hospital, Lawrence General Hospital, Northeastern Vermont Regional, Speare Memorial Hospital, Springfield Hospital, The Memorial Hospital, Valley Regional Hospital, York Hospital

Rehabilitation Hospitals: Crotched Mountain Rehab Center, Health South Rehab Center, Northeast Rehab Hospital

Ancillary Providers

	<p>FQHC's Independent Provider Groups (Medical and Behavioral Health) LTSS and CFI</p> <p>Robin Leblanc Contracts Coordinator Office: 603-263-7265 Email: Robin.LebLANC@centene.com</p>
Provider Credentialing and Demographic Changes	
<p>Provider Data Quality</p> <ul style="list-style-type: none"> • Initiate credentialing of a new provider • Demographic Information Update • Roster updates 	<p>Email: Providerupdatesnh@centene.com Fax: 1-877-502-7255</p>
Claims Submission and Claims Payment	
<p>Providers may submit claims in 3 ways:</p> <ol style="list-style-type: none"> 1. Secure Web Portal found at: www.nhhealthyfamilies.com 2. EDI – Payor ID 68069 3. Paper 	
<p>First time claims and corrected claims, request for reconsideration</p> <p>NH Healthy Families Attn: Claims Dept. P.O. Box 4060 Farmington, Missouri 63640-3831</p>	<p>Claim Disputes Claims disputes must be accompanied by the Claims Dispute form located at www.nhhealthyfamilies.com</p> <p>NH Healthy Families Attn: Claims Dispute P.O. Box 4060 Farmington, MO 63640-3831</p>
<p>Timely Filing <u>Claims with dates of service prior to January 1, 2018:</u> Providers will make best efforts to submit first time claims within 180 days of the date of service, however, claims will not be accepted for payment after 365 days of the date of service.</p> <p><u>Claims with dates of service on or after January 1, 2018:</u> Providers must submit first time claims within 90 days of the service.</p>	<p>Corrected Claims, Requests for Reconsideration or Claims Disputes 180 calendar days from the date of service and no more than 15 months for original date of service.</p>
<p>Electronic Billing Inquiries General EDI Questions and Claim Transmission Questions (Has my claim been received or rejected?):</p> <p style="text-align: center;">EDI Support 1-800-225-2573 Ext. 25525 via email at EDIBA@centene.com</p>	
<p style="text-align: center;">EFT/ERA – PaySpan Health To register call 1-877-331-7154 or visit www.payspanhealth.com – This service is free!</p>	
Prior Authorization	
<p>Visit our website at www.nhhealthyfamilies.com and use the Pre-Screen Tool or call our Authorization department with questions. Prior authorization fax forms can be found at www.nhhealthyfamilies.com. <i>All services provide in the home and Out of Network (Non-Par) services require prior authorization, (excluding emergency room and family planning).</i></p>	
<p>Prior Authorizations Providers may submit Prior Authorizations in 3 ways:</p> <ol style="list-style-type: none"> 1. Via our secure web portal at: www.nhhealthyfamilies.com 2. Phone 3. Fax 	<p>Prior Authorizations Phone: 1-866-769-3085</p> <p>Fax: Medical: 866-270-8027 Behavioral Health: 866-694-3649</p>

	<p>Inpatient Admissions: Fax clinical information to:</p> <ul style="list-style-type: none"> • Admissions: 1-877-291-3140 • Concurrent Review: 1-877-295-7682 <p>High Tech Imaging: www.radmd.com phone: 1-866-912-6285</p>
<p>NH Healthy Families Out of Network Helpline: NH Healthy Families Out of Network helpline gives the option for providers to contact a member of our Health Plan staff to assist with redirection to one of our network or preferred providers.</p> <p>A member of our staff will be able to assist you with the following:</p> <ul style="list-style-type: none"> • Searching for, and locating an alternative in network or preferred provider • Researching the specific member situation, to allow for ease of transfer of care • Providing guidance and assistance on the out of network process 	<p>Phone: 1-844-699-6840 Monday – Friday 8:00 A.M. to 5:00 P.M.</p>
<p>Pharmacy Specialist</p>	<p>Denise Cook Pharmacy Specialist Phone: 603-263-7242 Email: decook@centene.com</p>
<p>Behavioral Health/Substance Use Disorder Services</p>	
<p>Behavioral Health Phone: 1-866-769-3085 Payor ID: 68068</p>	<p>Kimberly Bindas Clinical Provider Trainer Phone: 617-779-5155 Email: Kimberly.Bindas@EnvolveHealth.com</p> <p>Andrea Rancatore, MS, LCMHC, MLADC Director, Substance Use Disorder Programming Office: 603-263-7146 Email: Andrea.E.Rancatore@centene.com</p>
<p>Specialty Companies/Vendors</p>	
<p>Vision Services – Envolve Vision www.envolvehealth.com/Vision Phone: 1-877-865-1527 - Payor ID:56190 NetworkManagement@Opticare.net</p>	<p>Pharmacy Services – Envolve Pharmacy www.envolvehealth.com/Pharmacy Phone: 1-866-862-8615 – Bin # 008019</p>
<p>High Tech Radiology Imaging Services – NIA www.radmd.com Phone: 1-800-635-2873</p>	<p>Post Service Therapy Review Management – NIA 1-866-769-3085</p> <p>April J. Sabino, RN BSN <i>Provider Relations</i></p>

410-953-1078

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